



Brokerage Information

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Welcome Independent Contractor

Dove Brokerage, LLC welcomes you as an independent contractor to our network of preferred providers. As a broker we do not act as or represent ourselves to be a shipper or carrier in any manner. We are **YOUR** customer and we utilize qualified carriers like you to meet the needs of our customers, who have very high expectations. It is our intent to be clear in our dealings with all providers and have created the following carrier packet to accomplish this. Please complete the following forms and sign as requested and immediately **return via email** and **send originals via postal mail** to Dove Brokerage, PO Box 3109, Southlake, TX 76099.

Information We Need from You:

1. Completed and Signed forms in New Contractor Packet
2. Clear copy of your valid driver license
3. Clear copy of your Certificate of Insurance
4. Copy of MC Authority
5. Provide 3 References
6. MAIL SIGNED AND COMPLETED ORIGINAL FORMS TO OUR P.O. BOX.

Contact Information

Email: s.matthews@dovebrokerage.com

Phone: **817.329.5889**

Fax: 214.988.2717

Mailing Address: PO Box 3109, Grapevine, TX 76099

Physical Address: 1080 S. Kimball Ave, Southlake, TX 76092

Internet Website:

www.dovebrokerage.com

Federal Tax ID:

82-3531518

Invoicing Instructions

Be sure your invoice includes our Pro number and copy of the proof of delivery paperwork with clear signature.

Email invoices to: ops@dovebrokerage.com

Mail invoices to: Dove Brokerage, PO Box 3109, Grapevine, TX 76099

FMCSA / DOT

DOT #: 3089682

MC #: 527798

Forms

Please complete the following forms and return them in PDF form to:
ops@dovebrokerage.com

Carrier Information Form

Broker / Carrier Agreement

W-9

TSA – Security Threat Assessment

Workers Compensation Hold Harmless Agreement

NEW CONTRACTOR DATASHEET



Thank you for your interest in becoming an independent contractor for Dove Brokerage, LLC. Our brokerage provides clients around the world with superior service through a vast network of excellent providers. We use only carriers that are fully-insured and authorized through the FMCSA to carry freight in the United States. Your compliance with these standards will keep you in good-standing with our brokerage and able to carry loads as they come available.

FLEETS – COMPLETE THIS SECTION				
FLEETS	COMPANY NAME	CONTACT PERSON	CONTACT PHONE	
	COMPANY ADDRESS	CITY	ST ZIP	
	MC#	EMAIL ADDRESS:		
	DOT#			
INDEPENDENT CONTRACTORS FILL OUT THIS SECTION				
INDEPENDENT CONTRACTORS	LAST NAME	FIRST NAME	MIDDLE NAME	
	D.O.B.	DRIVER LICENSE	SOCIAL SECURITY #	
	D.B.A.	PHONE	PHONE – ALTERNATE #	
	ADDRESS	EMERGENCY CONTACT	EMERGENCY CONTACT #	
	CITY, ST ZIP	EMAIL:		
	TSA (SECURITY THREAT ASSESSMENT)#	DOT#	U.S. PASSPORT	
		MC#		
	EQUIPMENT TYPE	YEAR – MAKE – MODEL	TRAILER TYPE – LENGTH	
USE E-LOG: YES NO				
<input type="checkbox"/> I UNDERSTAND THAT DOVE BROKERAGE REQUIRES ALL DRIVERS TO ACCEPT MACROPOINT FREIGHT TRACKING <input type="checkbox"/> I UNDERSTAND THAT I MUST HAVE A PHONE APP CAPABLE OF SENDING FAX QUALITY IMAGES OF DELIVERY DOCUMENTS (CamScanner) <input type="checkbox"/> I UNDERSTAND THAT I MUST ABIDE BY DOVE BROKERAGE COMMUNICATIONS PROTOCOL – PROVIDING TEXT UPDATES WHEN ON SITE TO LOAD, WHEN LOADED, IN-TRANSIT UPDATES THAT ARE SPECIFICALLY REQUIRED, WHEN ON-SITE TO DELIVER, POD NAME/DATE/TIME <input type="checkbox"/> I UNDERSTAND THAT I MAY BE REQUIRED TO TAKE PHOTOGRAPHS OF FREIGHT, FREIGHT LABELS, MY DELIVERY EQUIPMENT, AND OTHER IMAGES THAT MAY BE REQUIRED BY OUR CUSTOMERS.				
COMPANY REP OR DRIVER SIGNATURE	NAME PRINTED	DATE		
NEED COPY OF: CERTIFICATE OF INSURANCE – MOTOR CARRIER AUTHORITY – PROOF OF CARGO INSURANCE				
SCAN AND EMAIL TO: ops@dovebrokerage.com	Mail to: Dove Brokerage c/o New Driver PO Box 3109 Grapevine, TX 76099	FAX TO: 214.988.2717		

BROKER - CARRIER AGREEMENT

This Agreement is entered into this _____ day of _____, 20_____, by and between DOVE BROKERAGE, LLC ("BROKER"), a Registered Property Broker, Lic. No. MC-527798, and _____, a Registered Motor Carrier, Permit/Certificate No. DOT _____ ("CARRIER"); collectively, the "Parties". ("Registered" means operated under authority issued by the Federal Motor Carrier Safety Administration (or its predecessors) within the U.S. Department of Transportation).

1. CARRIER REPRESENTS AND WARRANTS THAT IT:

- A. Is a Registered Motor Carrier of Property authorized to provide transportation of property under contracts with shippers and receivers and/or brokers of general commodities.
- B. Shall transport the property, under its own operating authority and subject to the terms of this Agreement;
- C. Makes the representations herein for the purpose of inducing BROKER to enter into this Agreement.
- D. Agrees that a Shipper's insertion of BROKER's name as the carrier on a bill of lading shall be for the Shipper's convenience only and shall not change BROKER's status as a property broker nor CARRIER's status as a motor carrier.
- E. Will not re-broker, co-broker, subcontract, assign, interline, or transfer the transportation of shipments hereunder to any other persons or entity conducting business under a different operating authority, without prior written consent of BROKER. If CARRIER breaches this provision, BROKER shall have the right of paying the monies it owes CARRIER directly to the delivering carrier, in lieu of payment to CARRIER. Upon BROKER's payment to delivering carrier, CARRIER shall not be released from any liability to BROKER under this Agreement. In addition to the indemnity obligation in Par 1.H, CARRIER will be liable for consequential damages for violation of this provision.
- F. (i) Is in, and shall maintain compliance during the term of this Agreement, with all applicable federal, state and local laws relating to the provision of its services including, but not limited to: transportation of Hazardous Materials (including the licensing and training of Haz Mat qualified drivers), as defined in 49 C.F.R. §172.800, §173, and §397 et seq. to the extent that any shipments hereunder constitute Hazardous Materials; security regulations; owner/operator lease regulations; loading and securement of freight regulations; implementation and maintenance of driver safety regulations including, but not limited to, hiring, controlled substances and alcohol testing, and hours of service regulations; sanitation, temperature, and contamination requirements for transporting food, perishable, and other products, qualification and licensing and training of drivers; implementation and maintenance of equipment safety regulations; maintenance and control of the means and method of transportation including, but not limited to, performance of its drivers; all applicable insurance laws and regulations including but not limited to workers' compensation.
(ii) Is solely responsible for any and all management, governing, discipline, direction and control of its employees, owner/operators, and equipment with respect to operating within all applicable federal and state legal and regulatory requirements to ensure the safe operation of CARRIERS vehicles, drivers and facilities. CARRIER and BROKER agree that safe and legal operation of the CARRIER and its drivers shall completely and without question govern and supersede any service requests, demands, preferences, instructions, and information from BROKER or BROKER's customer with respect to any shipment at any time.
- G. CARRIER will notify BROKER immediately if its federal Operating Authority is revoked, suspended or rendered inactive for any reason; and/or if it is sold, or if there is a change in control of ownership, and/or any insurance required hereunder is threatened to be or is terminated, cancelled, suspended, or revoked for any reason.
- H. (i) CARRIER shall defend, indemnify and hold BROKER and its shipper customer harmless from any claims, actions or damages, arising out of its performance under this Agreement, including cargo loss and damage, theft, delay, damage to property, and personal injury or death. Neither Party shall be liable to the other for any claims, actions or damages due to the negligence or intentional act of the other Party, or the shipper. The obligation to defend shall include all costs of defense as they accrue.

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- (ii) Except for CARRIER's liability under Par 1.E, unless otherwise agreed in writing, the Parties' indemnity obligations shall be subject to the insurance coverage and monetary insurance limits referred to in Subp. 3.D.
- I. Does not have an "Unsatisfactory" safety rating issued by the Federal Motor Carrier Safety Administration (FMCSA), U.S. Department of Transportation, and will notify BROKER in writing immediately if its safety rating is changed to "Unsatisfactory" or "Conditional". Authorizes BROKER to invoice CARRIER's freight charges to shipper, consignee, or third parties responsible for payment.
 - J. Has investigated, monitors, and agrees to conduct business hereunder based on the credit-worthiness of BROKER and is granting BROKER credit terms accordingly.
 - K. On behalf of the shipper, consignee and broker interests, to the extent that any shipments subject to this Agreement are transported within the State of California, CARRIER warrants that:
 - (i) All 53 foot trailers, including both dry-van and refrigerated equipment it operates and the Heavy-Duty Tractors that haul them within California under this Agreement is in compliance with the California Air Resources Board (CARB) Heavy-Duty Vehicle Greenhouse Gas (Tractor-Trailer GHG) Emission Reduction Regulations.
 - (ii) All refrigerated equipment it operates within California under this Agreement is in full compliance with the California Air Research Board (CARB) Transport Refrigerated Unit (TRU) Airborne Toxic Control Measure (ATCM) in-use regulations.

CARRIER shall be liable to BROKER for any penalties, or any other liability, imposed on, or assumed by BROKER due to penalties imposed on BROKERS customer because of CARRIER's use of non-compliant equipment.

2. BROKER RESPONSIBILITIES:

- A. **SHIPMENTS, BILLING & RATES:** BROKER shall offer CARRIER at least three (3) loads/shipments annually. BROKER shall inform CARRIER of (i) place of origin and destination of all shipments; and (ii) if applicable, any special shipping and handling instructions, special equipment requirements, or value of shipments in excess of the amount specified in Par. 3C(vi) below, of which BROKER has been timely notified.
- B. **BILLING:** BROKER agrees to conduct all billing services to shippers, consignees, or other party responsible for payment. CARRIER shall invoice BROKER for its (CARRIER's) charges, as mutually agreed in writing, by fax, or by electronic means, contained in BROKER's Load Confirmation Sheet(s) / dispatch sheets incorporated herein by this reference. Additional rates for truckload or LTL shipments, or modifications or amendments of the above rates, or additional rates, may be established to meet changing market conditions, shipper requirements, BROKER requirements, and/or specific shipping schedules as mutually agreed upon, and shall be confirmed in writing (or by fax or email) by both Parties. Any such additional, modified, or amended rates, changes in rates shall automatically be incorporated herein by this reference.
- C. **RATES:** Additionally, any rates, which may be verbally agreed upon, shall be deemed confirmed in writing where CARRIER has billed the agreed rate and BROKER has paid it. All written confirmations of rates, including confirmations by billing and payment, shall be incorporated herein by this reference. Rates or charges, including but not limited to stop-offs, detention, loading or unloading, fuel surcharges, or other accessorial charges, tariff rates, released rates or values, or tariff rules or circulars, shall only be valid when their terms are specifically agreed to in a writing signed by both Parties.
- D. **PAYMENT:** The Parties agree that BROKER is the sole party responsible for payment of CARRIER's charges. Failure of BROKER to collect payment from its customer shall not exonerate BROKER of its obligation to pay CARRIER. BROKER agrees to pay CARRIER's invoice within ___ days of receipt of the bill of lading or proof of delivery, provided CARRIER is not in default under the terms of this Agreement. If BROKER has not paid CARRIER's invoice as agreed, and CARRIER has complied with the terms of this Agreement, CARRIER may seek payment from the Shipper or other party responsible for payment after giving BROKER (business days) advance written notice. CARRIER shall not seek payment from Shipper, consignees, or third parties, if they can prove payment to BROKER.

Initials _____

- E. **BOND:** BROKER shall maintain a surety bond /trust fund as agreed to in the amount of \$75,000.00 and on file with the Federal Motor Carrier Safety Administration (FMCSA) in the form and amount not less than that required by that agency's regulations.
- F. **NOTIFICATION:** BROKER will notify CARRIER immediately if its federal Operating Authority is revoked, suspended or rendered inactive for any reason; and/or if it is sold, or if there is a change in control of ownership, and/or any insurance required hereunder is threatened to be or is terminated, cancelled, suspended, or revoked for any reason.
- G. **BROKER RESPONSIBILITY:** BROKER's responsibility is limited to arranging for, but not actually performing, transportation of a shipper's freight.

3. CARRIER RESPONSIBILITIES:

- A. **EQUIPMENT:** Subject to its representations and warranties in Paragraph 1 above, CARRIER agrees to provide the necessary equipment and qualified personnel for completion of the transportation services required for BROKER and/or its customers. CARRIER will not supply equipment that has been used to transport hazardous wastes, solid or liquid, regardless of whether they meet the definition in 40 C.F.R. §261.1 et. seq. CARRIER agrees that all shipments will be transported and delivered with reasonable dispatch, or as otherwise agreed in writing.
- B. **BILLS OF LADING:** CARRIER shall sign a bill of lading, produced by shipper or CARRIER in compliance with 49 C.F.R. §373.101 (and any amendments thereto), for the property it receives for transportation under this Agreement. Unless otherwise agreed in writing, CARRIER shall become fully responsible/liable for the freight when it takes/receives possession thereof, and the trailer(s) is loaded, regardless of whether a bill of lading has been issued, and/or signed, and/or delivered to CARRIER, and which responsibility/liability shall continue until delivery of the shipment to the consignee and the consignee signs the bill of lading or delivery receipt. Any terms of the bill of lading (including but not limited to payment and credit terms, released rates or released value) inconsistent with the terms of this Agreement shall be ineffective. Failure to issue a bill of lading, or sign a bill of lading acknowledging receipt of the cargo, by CARRIER, shall not affect the liability of CARRIER.
- C. **LOSS & DAMAGE CLAIMS:**
 - (i) CARRIER shall comply with 49 C.F.R. §370.1 et seq. and any amendments and/or any other applicable regulations adopted by the Federal Motor Carrier Safety Administration, U.S. Department of Transportation, or any applicable state regulatory agency, for processing all loss and damage claims and salvage and
 - (ii) CARRIER's liability for any cargo damage, loss, or theft from any cause shall be determined under the Carmack Amendment, 49 U.S.C. §14706; and
 - (iii) Special Damages: CARRIER's indemnification liability (Par 1.H) for freight loss and damage claims under this sub par C (ii) shall include legal fees which shall constitute special damages, the risk of which is expressly assumed by CARRIER, and which shall not be limited by any liability of CARRIER under Subp. (ii) above.
 - (iv) Except as provided in Par 1.E above, neither Party shall be liable to the other for consequential damages without prior written notification of the risk of loss and its approximate financial amount, and agreement to assume such responsibility in writing.
 - (v) Notwithstanding the terms of 49 CFR 370.9, CARRIER shall pay, decline or make settlement offer in writing on all cargo loss or damage claims within ___ days of receipt of the claim. Failure of CARRIER to pay, decline or offer settlement within this ___ day period shall be deemed admission by CARRIER of full liability for the amount claimed and a material breach of this Agreement.
 - (vi) CARRIER's liability for cargo damage, loss, or theft from any cause for any one shipment, under Subp. ii above shall not exceed \$ 100,000.00 unless CARRIER is notified by BROKER or Shipper of the increased value ___ days prior to shipment pick up.

Initials _____

- D. **INSURANCE:** CARRIER shall furnish BROKER with Certificate(s) of Insurance, or insurance policies providing thirty (30) days advance written notice of cancellation or termination, and unless otherwise agreed, subject to the following minimum limits: General liability \$1,000,000.00; motor vehicle (including hired and non-owned vehicles) \$1,000,000.00, (\$5,000,000 if transporting hazardous materials including environmental damages due to release or discharge of hazardous substances); cargo damage/loss, \$100,000.00; workers' compensation with limits required by law or "Hold Harmless Agreement" in lieu of workers' compensation policy. Except for the higher coverage limits which may be specified above, the insurance policies shall comply with minimum requirements of the Federal Motor Carrier Safety Administration and any other applicable regulatory state agency. Nothing in this Agreement shall be construed to avoid or limit CARRIER's liability due to any exclusion or deductible in any insurance policy.
- E. **ASSIGNMENT OF RIGHTS:** CARRIER automatically assigns to BROKER all its rights to collect freight charges from Shipper or any responsible third party on receipt of payment of its freight charges from BROKER.
- F. **CARRIER** assumes full responsibility and liability for payment of the following items: All applicable federal, state, and local payroll taxes, taxes for unemployment insurance, old age pensions, workers' compensation, social security, with respect to persons engaged in the performance of its transportation services hereunder. BROKER shall not be liable for any of the payroll-related tax obligations specified above and CARRIER shall indemnify, defend, and hold BROKER harmless from any claim or liability imposed or asserted against BROKER for any such obligations.

4. MISCELLANEOUS:

- A. **INDEPENDENT CONTRACTOR:** The relationship of the Parties to each other shall at all times be that of independent contractors. None of the terms of this Agreement, or any act or omission of either Party shall be construed for any purpose to express or imply a joint venture, partnership, principal/agent, fiduciary, or employer/employee relationship between the Parties. Each Party shall provide sole supervisions and shall have exclusive control over the actions and operations of its employees, and agents used to perform its services hereunder. Neither Party has any right to control, discipline or direct the performance of any employees, or agents of the other Party. Neither Party shall represent to any party that it is anything other than an independent contractor in its relationship to the other Party.
- B. **NON-EXCLUSIVE AGREEMENT:** CARRIER and BROKER acknowledge and agree that this contract does not bind the respective Parties to exclusive services to each other. Either party may enter into similar agreements with other carriers, brokers, or freight forwarders.
- C. **WAIVER OF PROVISIONS:**
- (i) Failure of either Party to enforce a breach or waiver of any provision or term of this Agreement shall not be deemed to constitute a waiver of any subsequent failure or breach, and shall not affect or limit the right of either Party to thereafter enforce such a term or provision.
- (ii) This Agreement is for specified services pursuant to 49 U.S.C. §14101(b). To the extent that terms and conditions herein are inconsistent with Part (b), Subtitle IV, of Title 49 U.S.C. (ICC Termination Act of 1995), the Parties expressly waive any or all rights and remedies they may have under the Act.

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D. **DISPUTES:** In the event of a dispute arising out of this Agreement, including but not limited to Federal or State statutory claims, the Party's sole recourse (except as provided below) shall be to arbitration. Proceedings shall be conducted under the rules of the (select one): American Arbitration Association (AAA), Transportation ADR Council, Inc. (ADR), upon mutual agreement of the Parties, or if no agreement, then at BROKER's sole discretion. Arbitration proceedings shall be started within eighteen (18) months from the date of delivery or scheduled date of delivery of the freight, whichever is later. Upon agreement of the Parties, arbitration proceedings may be conducted outside of the administrative control of the AAA, ADR, or DRC. The decision of the arbitrators shall be binding and final and the award of the arbitrator may be entered as judgment in any court of competent jurisdiction. The rationale and reasoning of the decision of arbitrator(s) shall be fully explained in a written opinion. The prevailing party shall be entitled to recovery of costs, expenses and reasonable attorney fees as well as those incurred in any action for injunctive relief, or in the event further legal action is taken to enforce the award of arbitrators. Arbitration proceedings shall be conducted at the office of the AAA, ADR, or DRC nearest Southlake, Texas or such other place as mutually agreed upon in writing, or by conference call or video conferencing upon agreement of the Parties, or as directed by the acting arbitration association. Provided, however, either Party may apply to a court of competent jurisdiction for injunctive relief. Unless preempted or controlled by federal transportation law and regulations, the laws of the State of Texas shall be controlling notwithstanding applicable conflicts of laws rules. The arbitration provisions of this paragraph shall not apply to enforcement of the award of arbitration.

(i) (OPTIONAL): (BROKER INITIAL _____ ; CARRIER INITIAL _____) Subject to the time limitation set forth in Subp. D above, for disputes where the amount in controversy exceeds \$10,000.00, BROKER shall have the right, but not the obligation, to select litigation in order to resolve any disputes arising hereunder. In the event of litigation the prevailing Party shall be entitled to recover costs, expenses and reasonable attorney fees, including but not limited to any incurred on appeals.

(ii) (OPTIONAL)(BROKER INITIAL _____ ; CARRIER INITIAL _____) Subject to the time limitation set forth in Subp. D above, for disputes where the amount in controversy does not exceed \$ 10,000.00, BROKER shall have the right, but not the obligation, to select litigation in small claims court order to resolve any disputes arising hereunder. The prevailing Party shall be entitled to recover costs, expenses and reasonable attorney fees, including but not limited to any incurred on appeals.

(iii) (IF i AND/OR ii ARE ADOPTED, THEN iii MUST BE INCLUDED) Venue, controlling law, and jurisdiction in any legal proceedings under Subps. i or ii above shall be in Tarrant County, in the State of Texas.

E. **NO BACK SOLICITATION:**

(i) Unless otherwise agreed in writing, CARRIER shall not knowingly solicit freight shipments (or accept shipments) for a period of 24 month(s) following termination of this agreement for any reason, from any shipper, consignor, consignee, or other customer of BROKER, when such shipments of shipper customers were first tendered to CARRIER by BROKER.

(OPTIONAL)

(ii) In the event of breach of this provision, BROKER shall be entitled, for a period of 24 months following delivery of the last shipment transported by CARRIER under this Agreement, to a commission of FIFTEEN percent (15%) of the gross transportation revenue (as evidenced by freight bills) received by CARRIER for the transportation of said freight as liquidated damages. Additionally, BROKER may seek injunctive relief and in the event it is successful, CARRIER shall be liable for all costs and expenses incurred by BROKER, including, but not limited to, reasonable attorney's fees.

Initials _____

F. **CONFIDENTIALITY:**

(i) In addition to Confidential Information protected by law, statutory or otherwise, the Parties agree that all of their financial information and that of their customers, including but not limited to freight and brokerage rates, amounts received for brokerage services, amounts of freight charges collected, freight volume requirements, as well as personal customer information, customer shipping or other logistics requirements shared or learned between the Parties and their customers, shall be treated as Confidential, and shall not be disclosed or used for any reason without prior written consent.

(ii) In the event of violation of this Confidentiality paragraph, the Parties agree that the remedy at law, including monetary damages, may be inadequate and that the Parties shall be entitled, in addition to any other remedy they may have, to an injunction restraining the violating Party from further violation of this Agreement in which case the prevailing Party shall be liable for all costs and expenses incurred, including but not limited to reasonable attorney's fees.

G. **LIMITATIONS OF LIABILITY:** The limitations of liability for cargo loss and damage as well as other liabilities, arising out of the transportation of shipments, which originate outside the United States of America, may be subject to the laws of the country of origination.

H. **MODIFICATION OF AGREEMENT:** This Agreement and Exhibit A et. seq. attached may not be amended, except by mutual written agreement, or the procedures set forth above (Pars 2.B and 2.C).

I. **NOTICES:**

(i) All notices provided or required by this Agreement, shall be made in writing and delivered, return receipt requested, to the addresses shown herein with postage prepaid; or by confirmed (electronically acknowledged on paper) fax, or by email with electronic receipt.

(ii) The Parties shall promptly notify each other of any claim that is asserted against either of them by anyone arising out of the Parties performance of this Agreement.

(iii) Notices sent as required hereunder, to the addresses shown in this Agreement shall be deemed sent to the correct address, unless the Parties are notified in writing of any changes in address.

J. **CONTRACT TERM:** The term of this Agreement shall be one year from the date hereof and thereafter it shall automatically be renewed for successive one (1) year periods, unless terminated, upon thirty (30) day's prior written notice, with or without cause, by either Party at any time, including the initial term. In the event of termination of this Agreement for any reason, the Parties shall be obligated to complete performance of any work in progress in accordance with the terms of this Agreement.

K. **SEVERANCE: SURVIVAL:** In the event any of the terms of this Agreement are determined to be invalid or unenforceable, no other terms shall be affected and the unaffected terms shall remain valid and enforceable as written. The representations, rights and obligations of the parties hereunder shall survive termination of this Agreement for any reason.

L. **COUNTERPARTS:** This Agreement may be executed in any number of counterparts each of which shall be deemed to be a duplicate original hereof.

M. **FAX CONSENT:** The Parties to this Agreement are authorized to fax to each other at the numbers shown herein, (or otherwise modified in writing from time to time) shipment availabilities, equipment and rate promotions, or any advertisements of new services.

N. **FORCE MAJEURE.** In the event that either Party is prevented from performing its obligations under this Agreement because of an occurrence beyond its control and arising without its fault or negligence, including without limitation, war, riots, rebellion, acts of God, acts of lawful authorities, fire, strikes, lockouts or other labor disputes, such failures to perform (except for any payments due hereunder) shall be excused for the duration of such occurrence. Economic hardships, including, but not limited to, recession and depression, shall not constitute Force Majeure events.

O. **ENTIRE AGREEMENT:** Unless otherwise agreed in writing, this Agreement contains the entire understanding of the Parties and supersedes all verbal or written prior agreements, arrangements, and understandings of the

Initials _____

Parties relating to the subject matter stated herein. The Parties further intend that this Agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence may be introduced to reform this Agreement in any judicial or arbitration proceeding involving this Agreement.

IN WITNESS WHEREOF, we have signed this Agreement the date and year first shown above.

Dove Brokerage, LLC			
BROKER		CARRIER	
_____		_____	
Authorized Signature		Authorized Signature	
Stuart R. Matthews		_____	
Printed Name		Printed Name	
General Manager		_____	
Title		Title	
Company Address		Company Address	
1080 S. Kimball Ave		_____	
Southlake, TX 76099		_____	
817.329.5889	214.988.2717	_____	_____
Phone	Fax	Phone	Fax
s.matthews@dovebrokerage.com		_____	
E-Mail Address		E-Mail Address	

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Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

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- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

APPLICATION FOR NEW OR RENEWAL SECURITY THREAT ASSESSMENT (STA)
All fields are to be completed unless otherwise noted

SECTION I. General Information			
Current STA Number (STA Renewals Only): <input style="width:90%;" type="text"/>			
Current Employer Name <input style="width:80%;" type="text"/>		Current Employer Corporate Address <input style="width:80%;" type="text"/>	
City <input style="width:60%;" type="text"/>	State <input style="width:30%;" type="text"/>	Zip <input style="width:30%;" type="text"/>	Employer Phone Number <input style="width:60%;" type="text"/>
IAC Principal (Refer to Page 5 For Definition)		IAC Principal Title (If IAC Principal) <input style="width:80%;" type="text"/>	
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Name (First, Middle, Last Suffix) (As it appears on the document presented -See Instructions) <input style="width:90%;" type="text"/>			
SSN (Optional) <input style="width:60%;" type="text"/>	Previous and Other Names Used (First, Middle, Last Suffix- If Applicable) (See Instructions) <input style="width:80%;" type="text"/>		
Previous and Other Names Used (First, Middle, Last Suffix- If Applicable) (See Instructions) <input style="width:80%;" type="text"/>		Email Address <input style="width:80%;" type="text"/>	
Daytime Phone Number <input style="width:60%;" type="text"/>	Date of Birth (MM/DD/YYYY) <input style="width:30%;" type="text"/>	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Place of Birth (City, State, Country) <input style="width:80%;" type="text"/>		Country of Citizenship <input style="width:80%;" type="text"/>	
US Passport Number or Certificate of Birth Abroad Number (if applicable) <input style="width:90%;" type="text"/>			
Alien Registration Number (if applicable) <input style="width:60%;" type="text"/>		Naturalization Date (if applicable) <input style="width:60%;" type="text"/>	
Naturalization Certificate Number (if applicable) <input style="width:90%;" type="text"/>			
Current Mailing Address <input style="width:90%;" type="text"/>			
City <input style="width:60%;" type="text"/>	State <input style="width:30%;" type="text"/>	Country <input style="width:30%;" type="text"/>	Zip Code <input style="width:60%;" type="text"/>
Current Residential Address <input style="width:90%;" type="text"/>			
City <input style="width:60%;" type="text"/>	State <input style="width:30%;" type="text"/>	Country <input style="width:30%;" type="text"/>	Zip Code <input style="width:60%;" type="text"/>
Start Date at this Address <input style="width:60%;" type="text"/>		End Date at this Address <input style="width:60%;" type="text"/>	
Previous Residential Address (if applicable, see instructions section) <input style="width:90%;" type="text"/>			
City <input style="width:60%;" type="text"/>	State <input style="width:30%;" type="text"/>	Country <input style="width:30%;" type="text"/>	Zip Code <input style="width:60%;" type="text"/>
Start Date at this Address <input style="width:60%;" type="text"/>		End Date at this Address <input style="width:60%;" type="text"/>	

Previous edition of this form are obsolete

APPLICATION FOR NEW OR RENEWAL SECURITY THREAT ASSESSMENT (STA)
All fields are to be completed unless otherwise noted

Previous Residential Address (if applicable, see instructions section)				<input style="width:100%;" type="text"/>			
City	<input style="width:150px;" type="text"/>	State	<input style="width:100px;" type="text"/>	Country	<input style="width:150px;" type="text"/>	Zip Code	<input style="width:100px;" type="text"/>
Start Date at this Address				End Date at this Address			
<input style="width:100%;" type="text"/>				<input style="width:100%;" type="text"/>			
Previous Residential Address (if applicable, see instructions section)				<input style="width:100%;" type="text"/>			
City	<input style="width:150px;" type="text"/>	State	<input style="width:100px;" type="text"/>	Country	<input style="width:150px;" type="text"/>	Zip Code	<input style="width:100px;" type="text"/>
Start Date at this Address				End Date at this Address			
<input style="width:100%;" type="text"/>				<input style="width:100%;" type="text"/>			
Previous Residential Address (if applicable, see instructions section)				<input style="width:100%;" type="text"/>			
City	<input style="width:150px;" type="text"/>	State	<input style="width:100px;" type="text"/>	Country	<input style="width:150px;" type="text"/>	Zip Code	<input style="width:100px;" type="text"/>
SECTION II. Applicant Acknowledgement							
<p>This information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith, I understand that a knowing and willful false statement, or an omission of a material fact, on this application can be punished by fine or imprisonment or both (see section 1001 of Title 18 United States Code), and may be grounds for denial of authorization or in the case of parties regulated under this section, removal of authorization to operate under this chapter, if applicable. I acknowledge that if I do not successfully complete the Security Threat Assessment (STA), the Transportation Security Administration (TSA) may notify my employer. If TSA or other law enforcement agency becomes aware that I may pose an imminent threat to an operator or facility, TSA may provide limited information necessary to reduce the risk of injury or damage to the operator or facility.</p>							
Applicant Signature						Date	
<input style="width:100%;" type="text"/>						<input style="width:100%;" type="text"/>	
<p>I have authenticated the identity and work authorization of the individual for whom this STA application is being submitted by reviewing a Photo Identification issued by a government authority and work authorization documents as required under 49 C.F.R § 1540.203(c)(11), and I acknowledge that I am required to retain the individual's application (either in electronic or hardcopy format) for 180 days following at the end of the individual's service as required under 49 C.F.R. § 1540.203(d).</p>							
SECTION III. Employer Acknowledgement							
Employer Signature						Date	
<input style="width:100%;" type="text"/>						<input style="width:100%;" type="text"/>	

Previous edition of this form are obsolete

Worker's Compensation Hold Harmless Agreement

This is to certify that we, _____, are in compliance with the Worker's Compensation laws of the state of _____. Furthermore, _____ agrees to release, indemnify, and hold harmless Dove Brokerage, LLC and all customers of Dove Brokerage, LLC from all claims, fines and actions, including any award by a Worker's Compensation Court or similar administrative body or court of law, arising out of claims by an employee or agent of _____ for work related injuries.

Name: _____

Signature: _____

Title: _____

Date: _____